Carbon Reduction Policy

ai4process Ltd.

Date of Issue: October 2, 2025
Version: 1.1
Approved by: Amit Agrawal - CEO
Review Date October 1, 2026

Executive Summary

This Carbon Reduction Policy establishes ai4process's commitment to reducing its carbon footprint and contributing to the global effort to combat climate change. As a UK-based software consulting company specialising in AI solutions, we recognise our responsibility to minimise our environmental impact while helping our clients achieve their sustainability goals through innovative technology.

The policy outlines our approach to measuring, reporting, and reducing greenhouse gas emissions across our operations and value chain. It establishes governance structures, defines methodologies for carbon accounting, and sets out strategies for emission reduction in key areas of our business.

By implementing this policy, ai4process aims to: - Achieve net-zero carbon emissions by 2050, in line with UK government targets - Reduce absolute emissions by 50% by 2030 compared to our 2025 baseline - Engage employees, clients, and suppliers in our carbon reduction journey - Comply with all relevant environmental regulations and reporting requirements - Demonstrate leadership in sustainable business practices within the software consulting industry

This policy will be reviewed annually to ensure it remains aligned with the latest climate science, regulatory requirements, and business objectives.

Introduction

Climate Change Context

Climate change represents one of the most significant challenges facing our planet and society. The Intergovernmental Panel on Climate Change (IPCC) has established that human activities have already caused approximately 1.0°C of global warming above pre-industrial levels, with significant impacts on natural and human systems already being observed. To avoid the most severe impacts of climate change, global warming must be limited to well below 2°C, preferably to 1.5°C, compared to pre-industrial levels.

The UK government has responded to this challenge by setting a legally binding target to achieve net-zero greenhouse gas emissions by 2050, with interim targets of a 68% reduction by 2030 and an 81% reduction by 2035, compared to 1990 levels. Businesses across all sectors are expected to contribute to these national targets through their own carbon reduction efforts.

Business Case for Carbon Reduction

For ai4process, addressing climate change is not only an environmental imperative but also a business opportunity. Key drivers for our carbon reduction efforts include:

1. **Regulatory Compliance**: Meeting current and anticipated reporting requirements under frameworks such as the Streamlined Energy and Carbon Reporting (SECR).
2. **Client Expectations**: Responding to growing client demand for environmentally responsible partners and sustainable AI solutions.
3. **Competitive Advantage**: Differentiating ai4process in the market through demonstrated environmental leadership.
4. **Operational Efficiency**: Reducing costs through energy efficiency and optimised resource use.
5. **Talent Attraction and Retention**: Meeting the expectations of current and prospective employees who increasingly value environmental responsibility.
6. **Risk Management**: Mitigating climate-related risks to our business operations and reputation.
7. **Innovation**: Driving the development of low-carbon AI solutions that can help our clients reduce their own environmental impacts.

About ai4process

ai4process is a UK-based software consulting company specialising in artificial intelligence solutions for process optimisation. Our services include AI strategy development, custom software development, system integration, and ongoing support and maintenance. As a primarily digital business, our direct environmental impact is relatively low compared to manufacturing or heavy industry. However, we recognise that our operations still contribute to climate change through energy use, business travel, procurement, and the lifecycle impacts of our digital services.

This policy establishes our approach to understanding, measuring, and reducing these impacts as part of our commitment to responsible business practices.

Policy Statement and Commitments

ai4process is committed to minimising its environmental impact and contributing to global efforts to combat climate change. We recognise that climate action is both an environmental imperative and a business opportunity, allowing us to operate more efficiently, meet stakeholder expectations, and develop innovative solutions for a low-carbon future.

Our Commitments

1. **Carbon Neutrality**: We commit to achieving net-zero carbon emissions by 2050, in line with UK government targets and the Paris Agreement.
2. **Interim Targets**: We will reduce our absolute greenhouse gas emissions by 50% by 2030 compared to our 2025 baseline, with an interim target of 25% reduction by 2027.
3. **Science-Based Approach**: We will align our emission reduction targets with the latest climate science and seek validation from the Science Based Targets initiative (SBTi).
4. **Comprehensive Scope**: We will measure, report, and reduce emissions across all relevant scopes (1, 2, and 3) in accordance with the Greenhouse Gas Protocol.
5. **Transparent Reporting**: We will publicly disclose our carbon footprint and progress toward reduction targets on an annual basis.

6. **Continuous Improvement**: We will regularly review and enhance our carbon reduction strategies to reflect advances in technology, best practices, and climate science.
7. **Stakeholder Engagement**: We will engage employees, clients, suppliers, and other stakeholders in our carbon reduction journey.
8. **Regulatory Compliance**: We will comply with all relevant environmental regulations and reporting requirements.
9. **Innovation**: We will develop and promote AI solutions that help our clients reduce their own environmental impacts.
10. **Leadership**: We will demonstrate leadership in sustainable business practices within the software consulting industry.

These commitments will guide our decision-making and operations as we work to reduce our carbon footprint and contribute to a more sustainable future.

Scope and Boundaries

This Carbon Reduction Policy applies to all operations, activities, and services of ai4process Ltd. in the United Kingdom. It covers all greenhouse gas emissions for which the company is responsible, categorised according to the Greenhouse Gas Protocol:

Organisational Boundaries

This policy applies to all facilities, operations, and activities over which ai4process has operational control, including: - Office locations - Remote working arrangements - Business travel - Digital infrastructure (owned or leased) - Procurement and supply chain activities

Operational Boundaries

The policy addresses greenhouse gas emissions across the following scopes:

Scope 1 (Direct Emissions)

- Combustion of fuels in company-owned or controlled equipment
- Emissions from company-owned or leased vehicles
- Fugitive emissions from air conditioning and refrigeration equipment

Scope 2 (Indirect Energy Emissions)

- Purchased electricity for office spaces
- Purchased heating or cooling for office spaces
- Energy used in data centres and server rooms (if applicable)

Scope 3 (Other Indirect Emissions)

- Business travel (air, rail, taxi, rental cars, employee-owned vehicles used for business)
- Employee commuting
- Purchased goods and services (including IT equipment and software)
- Cloud computing and data storage services
- Waste disposal
- Water consumption
- Upstream and downstream transportation and distribution
- Use of sold products and services (where applicable)

- End-of-life treatment of sold products (where applicable)

Greenhouse Gases

This policy covers all greenhouse gases specified in the Kyoto Protocol: - Carbon dioxide (CO_2) - Methane (CH_4) - Nitrous oxide (N_2O) - Hydrofluorocarbons (HFCs) - Perfluorocarbons (PFCs) - Sulphur hexafluoride (SF_6) - Nitrogen trifluoride (NF_3)

Emissions will be measured and reported in tonnes of carbon dioxide equivalent (tCO_2e) using the latest global warming potential values from the IPCC.

Exclusions

Any exclusions from the scope of this policy will be clearly documented, with justification provided. Exclusions will only be made where emissions sources are deemed immaterial (less than 5% of total emissions) or where data is unavailable despite reasonable efforts to obtain it.

Governance Structure

Effective governance is essential for the successful implementation of this Carbon Reduction Policy. ai4process has established the following governance structure to ensure clear accountability, oversight, and integration of carbon reduction into business operations:

Board-Level Oversight

The Board of Directors has ultimate responsibility for the company's environmental performance and carbon reduction efforts. The Board will: - Review and approve the Carbon Reduction Policy and associated targets - Receive quarterly updates on progress against carbon reduction targets - Ensure adequate resources are allocated to carbon reduction initiatives - Consider climate-related risks and opportunities in strategic decision-making - Include carbon reduction performance in annual reports.

The Committee will be chaired by the Chief Operating Officer and include representatives from: - Operations - Finance - HR - IT - Procurement - Client Services - Marketing

Carbon Reduction Manager

A dedicated Carbon Reduction Manager will be appointed to coordinate day-to-day implementation of the policy. The Carbon Reduction Manager will: - Coordinate carbon footprint measurement and reporting - Develop and implement carbon reduction initiatives - Monitor progress against targets - Provide technical expertise and guidance to departments - Engage with external stakeholders on carbon reduction matters - Serve as secretary to the Carbon Reduction Committee

Departmental Responsibilities

Each department within ai4process will contribute to carbon reduction efforts:

IT Department: - Implement energy-efficient IT infrastructure - Optimise cloud computing resources - Develop low-carbon software development practices.

Operations: - Manage office energy efficiency - Implement sustainable waste management - Coordinate facilities management for environmental performance

HR: - Develop sustainable travel policies - Coordinate employee engagement on sustainability - Integrate sustainability into training and development

Finance: - Allocate budget for carbon reduction initiatives - Integrate carbon considerations into financial planning - Support carbon accounting and reporting

Client Services: - Develop low-carbon service offerings - Engage clients on sustainability matters - Identify opportunities to help clients reduce their carbon footprints.

Marketing: - Communicate carbon reduction efforts to stakeholders - Ensure environmental claims are accurate and verifiable - Promote low-carbon services

Integration with Business Processes

Carbon reduction considerations will be integrated into key business processes: - Strategic planning - Budgeting and financial planning - Risk management - Product and service development - Procurement decisions - Performance management - Employee onboarding and training.

Review and Continuous Improvement

The governance structure will be reviewed annually to ensure it remains effective and appropriate for the company's needs. Adjustments will be made as necessary to improve oversight, accountability, and integration of carbon reduction into business operations.

Baseline Year

The baseline year for our carbon reduction targets will be 2025, which is the first year for which we will conduct a carbon footprint assessment. This baseline will be recalculated in the following circumstances: - Significant changes to the organisational structure (e.g., mergers, acquisitions, divestments) - Discovery of significant errors in the baseline calculation - Changes to calculation methodologies that significantly impact the baseline figure.

Reporting Frequency and Format

We will calculate and report our carbon footprint on an annual basis.

Continuous Improvement

We will continuously improve our carbon accounting methodology by: - Expanding the scope of our carbon footprint to include additional emission sources - Improving the accuracy and granularity of activity data - Updating emission factors to reflect the latest scientific understanding - Enhancing data collection processes and systems - Staying informed about developments in carbon accounting standards and best practices

Emission Reduction Strategies

ai4process will implement a comprehensive set of strategies to reduce greenhouse gas emissions across its operations and value chain. These strategies target the most significant sources of emissions for a software consulting company and are designed to deliver meaningful reductions while supporting business objectives.

7.1 Digital Infrastructure

As a software consulting company, our digital infrastructure represents a significant portion of our carbon footprint. We will implement the following measures to reduce emissions from our digital operations:

Cloud Computing and Data Storage

- Select cloud service providers with strong sustainability commitments and transparent reporting on their environmental impact
- Optimise cloud resource allocation to minimise unnecessary computing power and storage
- Implement auto-scaling to ensure resources are used only when needed
- Regularly review and delete unnecessary data to reduce storage requirements
- Consider the carbon intensity of different cloud regions when deploying applications

Software Development Practices

- Develop and implement guidelines for energy-efficient code
- Train developers on sustainable software development practices
- Optimise algorithms and database queries to reduce processing requirements
- Implement efficient caching strategies to reduce redundant processing
- Consider environmental impact in software architecture decisions

Hardware Lifecycle Management

- Extend the lifespan of IT equipment through proper maintenance and upgrades
- Select energy-efficient hardware with recognised environmental certifications
- Ensure responsible disposal or recycling of end-of-life equipment
- Consider refurbished or remanufactured equipment where appropriate
- Maintain an accurate inventory of IT assets to optimise utilisation

Monitoring and Optimisation

- Implement tools to monitor energy consumption of digital infrastructure
- Regularly audit digital services for efficiency improvements
- Set targets for reducing the energy intensity of digital operations
- Report on the environmental impact of digital infrastructure as part of overall carbon reporting

7.2 Office Operations

Although ai4process operates with a hybrid work model, our office spaces still contribute to our carbon footprint. We will implement the following measures to reduce emissions from our office operations:

Energy Efficiency

- Conduct energy audits of office spaces to identify efficiency opportunities
- Upgrade to energy-efficient lighting (LED) and appliances
- Implement smart building technologies to optimise heating, cooling, and lighting
- Install motion sensors to automatically turn off lights in unoccupied areas
- Optimise temperature settings and operating hours for HVAC systems

Renewable Energy

- Switch to renewable energy tariffs for all office locations
- Explore opportunities for on-site renewable energy generation where feasible
- Consider power purchase agreements (PPAs) with renewable energy providers
- Purchase high-quality renewable energy certificates (RECs) to cover any remaining non-renewable electricity use

Waste Reduction

- Implement comprehensive recycling programs in all offices
- Minimise single-use items and packaging
- Implement paperless office practices
- Compost organic waste where facilities are available
- Ensure responsible disposal of electronic waste

Water Conservation

- Install water-efficient fixtures in bathrooms and kitchens
- Regularly check for and repair leaks
- Raise awareness about water conservation among employees
- Monitor and report on water consumption

Sustainable Office Supplies

- Develop a sustainable procurement policy for office supplies
- Choose products with recycled content and minimal packaging
- Select suppliers with strong environmental credentials
- Reduce unnecessary purchases through better inventory management

7.3 Business Travel

Business travel is a significant source of emissions for consulting companies. We will implement the following measures to reduce travel-related emissions:

Travel Policy

- Develop a sustainable travel policy that prioritises low-carbon transportation options
- Require justification for air travel and approval for long-haul flights
- Encourage train travel for journeys under 300 miles
- Promote public transportation for local travel
- Implement a carbon budget for business travel

Virtual Collaboration

- Invest in high-quality video conferencing and virtual collaboration tools
- Train employees on effective virtual meeting practices
- Establish a "virtual-first" approach to client meetings and internal collaboration
- Develop guidelines for determining when in-person meetings are necessary

Sustainable Travel Options

- Select hotels with recognised environmental certifications
- Partner with car rental companies offering electric or hybrid vehicles
- Encourage the use of electric taxis and ride-sharing services
- Provide incentives for employees who choose low-carbon travel options

Carbon Offsetting

- Offset emissions from essential business travel through high-quality carbon offset projects
- Select offset projects that are verified by recognised standards (e.g., Gold Standard, Verified Carbon Standard)
- Prioritise offsetting as a last resort after reduction efforts

Monitoring and Reporting

- Track all business travel and associated emissions
- Report on travel emissions as part of regular carbon reporting
- Set targets for reducing travel emissions
- Recognise teams and individuals who reduce their travel footprint

7.4 Procurement and Supply Chain

A significant portion of our carbon footprint comes from purchased goods and services. We will implement the following measures to reduce emissions in our supply chain:

Supplier Engagement

- Communicate our carbon reduction commitments to all suppliers
- Request carbon footprint information from key suppliers
- Include sustainability criteria in supplier selection processes
- Collaborate with suppliers on carbon reduction initiatives
- Recognise and reward suppliers who demonstrate environmental leadership

Low-Carbon Alternatives

- Identify and prioritise products and services with lower carbon footprints
- Choose suppliers with science-based carbon reduction targets
- Consider the durability and repairability of products to extend their lifespan
- Reduce unnecessary purchases through better demand management
- Explore circular economy models, such as product-as-a-service

Digital Services

- Assess the carbon footprint of software and digital services
- Select digital service providers with strong environmental credentials
- Consider the energy efficiency of software applications in procurement decisions
- Optimise the use of digital services to minimise unnecessary resource consumption

Monitoring and Improvement

- Track and report on supply chain emissions
- Set targets for reducing supply chain emissions
- Regularly review and update supplier sustainability requirements
- Share best practices and success stories with suppliers and industry peers

7.5 Remote Work

With a hybrid work model, remote work is a significant aspect of our operations. We will implement the following measures to reduce emissions associated with remote work:

Home Office Energy Efficiency

- Provide guidance to employees on energy-efficient home office setups
- Offer energy efficiency assessments for home offices
- Consider subsidies for energy-efficient equipment or renewable energy for home offices
- Encourage employees to switch to renewable energy tariffs for their homes

Commuting

- Develop a sustainable commuting policy

- Provide incentives for low-carbon commuting options (cycling, public transport)
- Implement a cycle-to-work scheme
- Consider flexible start and end times to avoid peak travel periods
- Optimise office attendance schedules to reduce overall commuting

Equipment and Resources

- Ensure efficient distribution and use of equipment for remote workers
- Implement digital solutions to reduce the need for printing and physical resources
- Provide guidance on responsible disposal of work-related waste at home
- Consider the environmental impact of home deliveries of work equipment

Work Patterns

- Design work patterns that minimise unnecessary travel between home and office
- Group in-office activities to maximise the efficiency of office visits
- Use office space efficiently based on actual attendance patterns
- Consider the carbon impact when deciding between remote and in-person work

Monitoring and Support

- Develop methods to estimate and track emissions from remote work
- Provide ongoing support and resources for sustainable remote working
- Recognise employees who demonstrate environmental leadership in their remote work practices
- Regularly review and update remote work policies to minimise environmental impact

Compliance and Reporting

ai4process is committed to transparent reporting of its carbon footprint and compliance with all relevant environmental regulations. This section outlines our approach to compliance and reporting.

Regulatory Compliance

We will comply with all applicable environmental regulations and reporting requirements, including:

Streamlined Energy and Carbon Reporting (SECR)

- Monitor our eligibility for mandatory reporting under SECR
- Work towards having have systems in place to collect and report required data
- Follow UK Government Environmental Reporting Guidelines

Other Relevant Regulations

- Monitor developments in carbon-related regulations in the UK and other jurisdictions where we operate
- Proactively prepare for anticipated regulatory changes
- Participate in voluntary reporting schemes where appropriate

Internal Reporting

We will establish a robust internal reporting system to track progress against our carbon reduction targets.

Verification and Assurance

To ensure the credibility of our carbon reporting, we will: - Implement internal verification procedures for carbon data - Consider third-party verification of our carbon footprint - Align our reporting with recognised standards and frameworks - Disclose the level of assurance obtained for reported data.

Continuous Improvement

We will continuously improve our compliance and reporting processes by: - Staying informed about developments in reporting standards and requirements - Enhancing data collection and management systems - Expanding the scope and granularity of our reporting - Incorporating stakeholder feedback on our reporting - Benchmarking our reporting against industry best practices.

Employee Engagement

Engaging employees in our carbon reduction journey is essential for achieving our targets and embedding sustainability into our company culture. This section outlines our approach to employee engagement on carbon reduction.

Awareness and Education

We will raise awareness and build knowledge about climate change and carbon reduction among all employees:

Onboarding

- Include carbon reduction policy and commitments in employee onboarding
- Provide basic training on climate change and carbon footprints
- Explain how employees can contribute to the company's carbon reduction goals

Ongoing Education

- Deliver training sessions on climate change and carbon reduction
- Share updates on the company's carbon performance and initiatives
- Provide resources for employees to learn more about specific topics

Participation and Empowerment

We will create opportunities for employees to actively participate in and contribute to our carbon reduction efforts:

Green Champions Network

- Establish a network of volunteer Green Champions across the company
- Empower Champions to lead local initiatives and engage colleagues
- Hold regular meetings to share ideas and best practices

Idea Generation

- Create channels for employees to suggest carbon reduction ideas
- Implement a process for evaluating and implementing promising suggestions
- Recognise and reward employees whose ideas are implemented
- Share success stories to inspire further ideas

Carbon Literacy

- Provide Carbon Literacy training to all employees
- Help employees understand their personal and professional carbon footprints
- Equip employees with the knowledge and skills to make low-carbon choices

Behavioural Change

We will encourage and support sustainable behaviours among employees:

Office Practices

- Develop guidelines for sustainable office practices
- Provide clear instructions for waste sorting and recycling
- Encourage energy-saving behaviours (turning off lights, equipment)
- Promote paperless working and digital collaboration

Travel and Commuting

- Encourage low-carbon travel options for business trips
- Support sustainable commuting through incentives and facilities
- Promote virtual meetings as an alternative to travel
- Provide tools to help employees calculate and reduce travel emissions

Remote Working

- Offer guidance on energy-efficient home office setups
- Encourage sustainable practices when working remotely
- Provide support for reducing home energy consumption
- Optimise the balance between office and remote work to minimise overall emissions

Feedback and Improvement

We will seek employee feedback and continuously improve our engagement approach:

Surveys and Feedback

- Conduct surveys on sustainability engagement
- Provide channels for ongoing feedback on carbon reduction initiatives
- Hold focus groups to gather in-depth insights
- Use feedback to refine and improve engagement strategies

Monitoring and Evaluation

- Track participation in sustainability initiatives
- Measure the impact of engagement activities on carbon reduction
- Evaluate the effectiveness of different engagement approaches
- Report on engagement metrics alongside carbon performance

Continuous Learning

- Stay informed about best practices in employee engagement for sustainability
- Learn from other organisations' experiences
- Experiment with new engagement approaches
- Adapt strategies based on what works best for our company culture

Continuous Improvement

ai4process is committed to continuously improving its carbon reduction efforts to ensure they remain effective, ambitious, and aligned with the latest climate science and business context. This section outlines our approach to continuous improvement.

Regular Review and Update

We will regularly review and update our Carbon Reduction Policy and associated strategies:

Policy Review

- Conduct periodic reviews of the Carbon Reduction Policy
- Update the policy to reflect changes in the company, regulations, or best practices
- Ensure the policy remains aligned with our business strategy and values
- Secure board approval for significant policy changes
- Review the effectiveness of carbon reduction strategies
- Identify areas where progress is slower than expected
- Adjust strategies and initiatives as needed
- Allocate resources to address emerging challenges or opportunities

Ongoing Monitoring

- Continuously monitor key performance indicators for carbon reduction
- Track the implementation and impact of carbon reduction initiatives
- Identify early warning signs of potential issues
- Share monitoring data with relevant stakeholders

Benchmarking and Best Practices

We will learn from others and incorporate best practices into our approach:

Industry Benchmarking

- Compare our carbon performance against industry peers
- Identify areas where we are leading or lagging
- Set targets that position us as leaders in our industry
- Learn from companies with exemplary carbon reduction programs

Best Practice Research

- Stay informed about emerging best practices in carbon reduction
- Participate in industry forums and working groups
- Engage with sustainability networks and organisations
- Apply relevant learnings to our own strategies

External Expertise

- Participate in workshops and training on carbon reduction
- Engage with academic research on climate change and business
- Consider external certification of our carbon reduction efforts

Innovation and Technology

We will embrace innovation and new technologies to enhance our carbon reduction efforts:

Technology Monitoring

- Monitor developments in low-carbon technologies relevant to our business
- Assess the potential of new technologies to reduce our carbon footprint
- Pilot promising technologies before wider implementation
- Share learnings from technology trials

Process Innovation

- Continuously improve business processes to reduce carbon intensity
- Encourage innovative approaches to carbon reduction
- Apply design thinking to sustainability challenges
- Integrate carbon considerations into innovation processes

Digital Solutions

- Leverage digital tools for carbon measurement and management
- Develop or adopt software solutions for sustainability data collection and analysis
- Use data analytics to identify carbon reduction opportunities
- Explore AI applications for optimising energy use and resource allocation

Stakeholder Engagement

We will engage with stakeholders to inform and enhance our carbon reduction efforts:

Feedback Mechanisms

- Establish channels for stakeholders to provide feedback on our carbon reduction efforts
- Actively seek input from employees, clients, suppliers, and other stakeholders
- Consider stakeholder perspectives in decision-making
- Report back to stakeholders on how their input has been used

Collaborative Improvement

- Work with clients to reduce the carbon footprint of our services
- Collaborate with suppliers on supply chain emissions reduction
- Partner with other organisations on shared carbon reduction challenges
- Participate in collective action initiatives on climate change

Knowledge Sharing

- Share our experiences and learnings with others
- Contribute to industry guides and case studies

Management Systems

We will strengthen our management systems to support continuous improvement:

Integration with Business Systems

- Integrate carbon considerations into existing business systems and processes
- Align carbon reduction with quality management and continuous improvement approaches
- Consider formal environmental management system certification (e.g., ISO 14001)
- Develop tools and templates to support carbon-conscious decision-making

Data and Analytics

- Enhance data collection and analysis capabilities

- Use data to identify trends, patterns, and improvement opportunities
- Develop predictive analytics for carbon performance
- Make data-driven decisions on carbon reduction investments

Documentation and Knowledge Management

- Document carbon reduction approaches, successes, and challenges
- Maintain a knowledge base of carbon reduction information and resources
- Ensure knowledge is retained despite staff changes
- Make relevant information accessible to those who need it

Adaptation and Resilience

We will adapt our approach in response to changing circumstances:

Climate Science Updates

- Monitor developments in climate science
- Adjust targets and strategies in line with the latest scientific understanding
- Participate in initiatives that translate climate science for business application
- Consider climate scenarios in long-term planning

Regulatory Changes

- Track changes in carbon-related regulations
- Proactively adapt to new compliance requirements
- Engage in policy consultations where relevant
- Position the company to thrive in an increasingly regulated environment

Market and Client Evolution

- Monitor changing client expectations regarding sustainability
- Adapt services to meet evolving market demands
- Identify new business opportunities related to the low-carbon transition
- Position the company as a partner in clients' own carbon reduction journeys

Carbon Reduction Plan template

Supplier name	**ai4process Ltd**
Publication date	**2nd October 2025**

Commitment to achieving net zero

ai4process Ltd is committed to achieving net zero emissions by 2050.

Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions.

Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 2025	
Additional details relating to the baseline emissions calculations:	
There has been no previous year's reporting.	
Baseline year emissions:	
Emissions	Total (tCO2e)
Scope 1	0
Scope 2	0
Scope 3 (included sources)	381
Total emissions	381

Current emissions reporting

Reporting year: 2025	
Emissions	TOTAL (tCO2e)
Scope 1	0
Scope 2	0
Scope 3 (included sources)	381
Total emissions	381

Notes on Reported Emissions Footprint

Ai4process has reported Zero emissions for Scope 1 and 2 both the Baseline year and the Reporting year.

This is explained by the following:

Ai4process is predominantly a 'remote working' organisation with no direct emissions.

- The office space we use is currently leased from Regus, who report that they are carbon neutral - https://www.iwgplc.com/en-gb/esg (Regus are part of IWG).
- Ai4process has no onsite fuel combustion e.g. no natural gas is used in boilers, furnaces, or CHP plants.
- No oil, coal, LPG, or other fuels is burned in owned equipment.
- We have no Company owned or leased vehicles
- We use no refrigerants such as air conditioning or fire suppression systems
- We use no Diesel backup generators or have any on-site CHP units.
- We purchase no electricity for use in offices, data centres, warehouses, or other facilities.
- We purchase no steam, heating, or cooling supplied through a utility provider, district heating/cooling system, or third party.
- We purchase no electricity for electric vehicles.

Emissions reduction targets

In order to continue our progress to achieving net zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 190 tCO2e by 2030. This is a reduction of 50%.

Carbon reduction projects

Completed carbon reduction initiatives

The following environmental management measures and projects have been completed or implemented since the 2025 baseline. The carbon emission reduction achieved by these schemes equate to 0 tCO2e, a 0% reduction against the 2025 baseline and the measures will be in effect when performing the contract.

Future carbon reduction initiatives

In the future we hope to implement further measures such as:

those items detailed in the '**Emission Reduction Strategies'** section of this document which starts on page 5 above.

Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[13] and uses the appropriate government emission conversion factors for greenhouse gas company reporting.[14]

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements (where required), and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.[15]

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the supplier:

DocuSigned by:
Amit Agrawal
2922560C0FEB48A...

10/2/2025

…… Date: ……..

Amit Agrawal

CEO